

1. Course Objectives

The student, with appropriate home-study, will

- a. complete the lessons assigned in the textbook, *Our Latin Heritage, Book II*, with an acceptable level of understanding of the material presented;
- b. review and reinforce his knowledge of English grammar through the study of Latin grammar;
- c. increase and reinforce his English vocabulary through the study and mastery of Latin vocabulary;
- d. complete at least the equivalent of one (1) book of Julius Caesar's *Gallic Commentaries*;
- e. master the habits of memorization, study, and review.

2. Student Responsibilities

The student is expected to

- a. take careful notes in class each day;
- b. be attentive and listen carefully at all times in class;
- c. review material covered in class on a regular basis;
- d. complete every homework assignment carefully and thoroughly;
- e. **refrain from all forms of cheating; as is stated in the student handbook: "Academic standards are seriously undermined by cheating and unauthorized copying of classwork. Cheating, or the strong suspicion of cheating, results in an automatic failure for the quarter. Cheating on semester exams results in an absolute F for the test and a semester failure."** Besides misrepresenting the work of another as his own, a student copying homework will not receive the drill and reinforcement necessary for independent mastery of material, and will not succeed in classroom recitation and on tests;
- f. arrive for class on time every day. The student is considered "tardy" if he is not in his seat when the bell rings.

3. Grading

The two-week interims and quarter (8-10 weeks) grades are a weighted average of the accumulated points in three areas. These areas are:

- a. **Quizzes (30%).** A quiz is given each day covering vocabulary, forms, or grammar rules. Each quiz is weighted at ten points with each block of ten quizzes equal to one test grade of 100 points. Quizzes missed due to absence must be made up prior to the four week grading period. Any quiz not made up prior to the period will count as a zero. *A student who misses class(es) for any reason is expected to be fully prepared for his scheduled daily quiz and regular classroom participation on the day he returns to class.*
- b. **Homework (10%).** *Homework assignments are to be downloaded and printed from the Latin II Quiz and Homework Assignments web page; completed in blue ink; and submitted daily.* Written work and study work is assigned each night with the exception of the night before a unit test. The written work is collected at the beginning of class the next day. The instructor will assign a grade for a portion of the work with a score of 0 to 10 points. Incomplete or illegible homework will receive a grade of "one" (1). Graded homework will be returned to students. All assignments should be kept in a binder in chronological order for study review for the unit tests. *A student who misses class(es) for any reason is expected to turn in his missing homework on the day he returns to class.*

Daily homework assignments must be obtained from the school's website at <http://www.stcharlesprep.org>[.]

- c. **Tests (60%).** There will be three to four tests each quarter. Each test in the first and second quarters covers one review unit of the textbook, and is worth 100 points. Each test in the third quarter covers two or three units of the book, and is worth 100 points. Each test in the fourth quarter covers a number of lines of Caesar, and is worth 100 points. *A student who misses a test for any reason is expected to make up the test on the day he returns to class.*

Cheating. Cheating is the use of any resource(s), written or spoken, known to be prohibited, on a quiz or test, and is in addition the unapproved copying of another student's homework. According to *The Student Handbook*, cheating or the strong suspicion of cheating is grounds for failure for the quarter in a course. *Each student is expected to do his own homework every night. Students who simply copy their homework (i.e. in study table, in group work, in work with a friend, under the direction of an NHS tutor, under the direction of an outside tutor, from their teacher, or from another student) will find themselves unable to perform at an acceptable level on the unit tests and the semester exams.*

4. Disciplinary policy: *Necessary and appropriate disciplinary measures will be taken, in as consistent a manner as is possible, and in accordance with the provisions of The Student Handbook as stated on Pages 18-22. Students of Latin II are required to*

- a. conduct themselves in a manner respectful to all other students, teachers, staff, and visitors;
- b. comply with all provisions of the student dress code, as defined in *The Student Handbook* on Page 19;
- c. maintain silence during classroom presentations and question-and-answer periods;
- d. treat the physical property of the classroom and the school with care;
- e. treat all textbooks with care, and refrain from marking in them;
- f. generally conduct their affairs in a positive way, for the smooth operation of class, class changes, lunch, and the other necessary activities of the school day.